



Paypro Announces

E-Z File™

Innovative, Electronic Retrieval of your Quarterly Payroll Tax Returns

Paypro Delivers Your Payroll Tax Documents via the Internet

E-Z File™ is an electronic document system created by Paypro to deliver your payroll tax documents to you via the Internet.

How Does It Work?

With Paypro's E-Z File™, you will receive your quarterly payroll tax returns electronically via the Internet. Your quarterly returns are loaded to our secure Client Portal each quarter in pdf format ready for your download.

This simple and effective document management system will provide you with an efficient way to organize and store your quarterly tax returns. Since the files will be maintained in pdf format you will have all the search features available to find information fast and print on demand.

What's The Cost?

Not only will you be saving the environment by eliminating paper documents, you will also be saving money with the elimination of re-print fees and possibly additional delivery charges.

You will be charged a small fee of \$25.00 each quarter for this new electronic service.



How Does My Company Implement E-Z File™?

Starting June 2010, you will automatically be able to download your quarterly returns via the Client Portal including your first quarter tax returns. Going forward, E-Z File™ will be mandatory for all clients who wish to receive their copy of the actual tax returns filed on their behalf. Paypro will no longer be producing paper copies of client returns.

You will receive an email from Paypro with your username and password to be able to access the Client Portal. On the portal you will have access to a Quick Reference Guide which explains how to download your tax returns. If you need additional assistance, please contact your Customer Services Rep.

If you already use the Client Portal, you will automatically have access to a new tab named "E-Z File". No additional action is required. You can continue to use the username and password you already have.

Contact Paypro For More Info:

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